

**REQUEST FOR APPROVAL OF PROPOSED IMPROVEMENT TO LOT  
LOCATED IN CARMEL SUBDIVISION**

To: CARMEL ARCHITECTURAL CONTROL COMMITTEE

Name(s) of Lot Owner: \_\_\_\_\_

Property Address: \_\_\_\_\_

Explanation of Proposed Improvement: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

We have been advised that per Paragraph II, Section A of the Declaration of Covenants, Conditions and Restrictions for Carmel, the Carmel Place Homeowners Association, Inc. has appointed an Architectural Control Committee. We have been further advised that per Paragraph III, Section B of such Declaration, no improvement of any kind or character whatsoever shall be erected, or the erection thereof begun, or change made in the exterior design thereof after original construction, on any Lot in the Subdivision until the complete plans and specifications and a Lot plan showing the location of the structure have been approved by the Committee, as follows: Two (2) complete sets of plans and specifications shall be delivered to the Committee, which shall be reviewed as to quality of design, workmanship and materials, harmony with exterior design with existing or approved structures, and location with respect to topography and finish grade elevations. Such approval is to be based on the applicable requirements and restrictions set out herein and such other requirements, standards and restrictions as the Committee may reasonably deem appropriate. The Committee shall have thirty (30) days from the date of receipt of such plans and specifications to disapprove the request, returning one set marked "Disapproved" with a statement of items found not in compliance, or, if found to be in compliance, approve the request by issuing a letter of approval with any necessary qualifications or modifications. If approved, such construction must be commenced by the date set out in the approval, which shall in no event be more than six (6) months after such approval, and such construction must be concluded by the date set out therein.

This request shall be delivered by courier or by U.S. Certified Mail, postage prepaid, to the then acting Chairman of the Architectural Control Committee.

The current Chairman is Calvin C. Mann, Jr., whose address is 1115 Joshua Lane, Spring Valley, Texas 77055. The Chairman may be reached by telephone at 713-871-0005.